



Monmouth County Fire Academy
1027 Highway 33 East
Freehold NJ 07728
Office: 732-683-8857
Fax: 732-683-8978

Fire Academy Departmental Course Request Form

To be filled out by Fire Departments requesting a specific course
Please see the academy website for costs to out-of-county departments. PLEASE print legibly

Date of requested Activity

Department / Company Name

Station #

Chief making request

Chief's Contact #

Chief's E-mail address

Course or requested activity that the department requires and location of such: _____

Address to send certificates: _____

Department Authorized Signature Block

I attest that all participants are covered by Workers Compensation and Liability Insurance, that all participants of any live fire activity are Firefighter 1 certified, and that all participants have met all other required prerequisites as identified in the Monmouth County Fire Academy training catalog for this requested class. I understand that this is a request for a course only and that budgetary and staffing constraints as well as extreme weather may preclude the course from being run. I understand that due to extensive costs and logistics, Firefighter 1 and 2, Fire Instructor 1 and 2, and Fire Officer 1 and 2 are only taught on-site at the fire academy unless other arrangements are made. I understand that all fire academy classes require a minimum of 15 students, otherwise the class will be canceled. . **Note: Out-of-County Applications must complete ALL information below. Monmouth County Departments complete only section on the left.**

Signature Department / Company Chief

Print Name of above signature and date Out-of-County Dept. Address

Chief's Phone number Out-of-County Dept. City / Zip

This form is for use when a department / company is requesting a **specific fire academy course** be given to their members, either at the fire academy or at their location.

(29 May 2020 Update)